

**Monadnock Regional School District
Policy Committee Meeting Minutes
MRSD SAU, Swanzey, NH
February 5, 2020**

Committee Members Present: Scott Peters, Kristin Noonan, Betty Tatro, Winston Wright and Kristie Wilder.

1. Public Comments: There were no public comments.

2. Approval of Minutes (1/8/20) MOTION: S. Peters **MOVED** to approve the January 8, 2020 Policy Committee Minutes as presented. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

1. [Policy Log / Status Review](#)

- a. **Pending (Board Level)** (First Read: 0) (Second Read: 0)
- b. **Under Construction (with Committee)** (12)
 - i. **Returned and Ready for Committee**
 - 1. **AC-E - Procedural Safeguards Nondiscrimination:** The committee filled in the blank spaces with the appropriate information. **MOTION:** W. Wright **MOVED** to adopt Policy AC-E with the committee edits. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
 - 2. **First Aid & Safety Drills** (5 policies referred on 8.14.19)
 - ii. **Referred to Administration**
 - 1. **G CBD/TBD - Non CBA Staff Leaves of Absence** (referred on 10.22.19)
 - 2. **GCOC - Evaluation of Administrative Staff** (referred on 10.3.18)
 - 3. **TBD - Drug/Alcohol testing for Van Drivers (employees)** (referred on 3.5.19)
 - iii. **Referred to Committee**
 - 1. **Community Relations Goals & Objectives** (3 policies referred on 4.3.19)

2. New Referrals To Policy Committee (8)

- a. **Book A: Foundations and Basic Commitments (1)**
 - i. **ADC/GBED - Tobacco-Free Schools:** S. Peters explained Policy ADC/GBED/JLCG are all identical. In the NHSBA policy the committee made one edit in section D. **MOTION:** K. Noonan **MOVED** to accept the NHSBA sample Policy ADC/GBED/JICG with one committee edit. **SECOND:** C. Toomey. **DISCUSSION:** This policy references State Law and defines vaping. **VOTE:** Unanimous for those present. **Motion passes.**
- b. **Book B: Board Governance (0)**

- c. **Book C: General School Administration (0)**
- d. **Book D: Fiscal Management (0)**
- e. **Book E: Support Services (2)**
 - i. **EBCA-Crisis Prevention and Emergency Response Plans:** S.Peters explained Policy EBCA has been revised to reflect increase changes to the RSA regarding all hazard drills (increasing from 2-4 per year and to require that at least one drill concern an armed assailant.) S. Peters asked the committee if they are comfortable with the sample policy. **MOTION:** W. Wright **MOVED** to accept NHSBA sample Policy EBCA as adopted. **SECOND:** K. Noonan. **DISCUSSION:** J. Rathbun, L. Spencer, L. Witte and S.Peters did a few edits regarding the policy. **VOTE:** Unanimous for those present. **Motion passes.**
 - ii. **EBCB-Fire and All Hazard Drills:** The committee made edits to the MRSD policy. They changed the number of drills to 4, to mandate at least one emergency drill per year, per building to respond to an armed assailant. They added records of all drills should be kept in accordance with District Emergency Response Plan Policy EHJ. **MOTION:** S.Peters **MOVED** to adopt the NHSBA Policy EDCD as presented. **SECOND:** W.Wright. **VOTE:** Unanimous for those present. **Motion passes.**
 - iii. **EBCB-R-Fire Exit Drills in Educational Occupancies:** The NHSBA has withdrawn Policy EBCB-R. It now can be found on the Dept. of Safety website. **MOTION:** C. Toomey **MOVED** to retire Policy EBCB-R. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
 - iv. **EBBC-First Aid & Emergency Medical Care:** S. Peters explained Policy EBBC and JLCE are two policies in one. He said this policy came up because of narcan. L. Witte did not get to review the policy yet. K. Noonan said the Superintendent should have a say in regards to narcan. **MOTION:** W. Wright **MOVED** to refer Policy EBBC and EBBC-R to the administration for review and a recommendation. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
 - v. **EBBC-R-First Aid Direction Emergency Care for Sickness and Accidents:**
 - vi. **EH-Data Management:** **MOTION:** C. Toomey **MOVED** to update Policy EH to the NHSBA sample policy as written. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
 - vii. **EH-R - Administrative Procedures for Public Access to District Records "Right to Know Requests":** **MOTION:** C. Toomey **MOVED** to adopt EH-R as a new policy using the NHSBA sample policy as written, to retire Policy BEDG-R and to edit #7 in the policy to \$.25 per page. **SECOND:** K. Noonan **VOTE:** Unanimous for those present. **Motion passes.**
- f. **Book F: Facilities and Planning Development (1)**

- i. **FEH - Supervision of Construction Clerk of the Works / Project Manager:** It was explained RSA 198:15c requires the Board to employ a 3rd party project manager in cases where the project is 1 million dollars or over. **Motion:** C. Toomey **MOVED** to adopt the NHSBA sample Policy FEH as presented. **MOTION:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**
 - g. **Book G: Personnel (1)**
 - i. **ADC/GBED - Tobacco-Free Schools**
 - h. **Book I: Instruction (1)**
 - i. **IHAMA - Teaching About Alcohol, Drugs and Tobacco: MOTION:** K. Noonan **MOVED** to adopt the NHSBA sample Policy IHAMA with edits and replace Policy IGAG with IHAMA. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
 - i. **Book J: Students (2)**
 - i. **JICG - Tobacco Use by Students**
 - ii. **JLDBB - Suicide Prevention and Response: MOTION:** K. Noonan **MOVED** to adopt the NHSBA sample Policy JLDBB with committee edits. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
 - j. **Book K: School-Community-Home Relations (0)**
- 3. **Assignments and Agenda for Next Meeting** - March 4th, 2020, 6:00 SAU Conference Room. S. Peters mentioned the committee can chip away at the policies and the new committee can establish a formal structure. He will email the committee members with homework.
- 4. **Public Comments:** There were no public comments.
- 5. **MOTION:** K. Noonan **MOVED** to adjourn the meeting at 8:31 PM. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Recording Secretary